



Unitarian Church in Charleston Wedding Application

4 Archdale St
Charleston, SC 29401
(843) – 723 – 4617

<http://www.charlestonuu.org/>

Date of Wedding	Time of Ceremony	Sanctuary reserved from (3 hours allowed)	
Date of Rehearsal	Time of Rehearsal (one hour allowed)	Number of guests (church capacity 300)	Number of attendants Bride side Groom side
Name	Address		Phone
Religious background	Current affiliation	Email address	
Name	Address		Phone
Religious background	Current affiliation	Email address	
Wedding Coordinator	Contact #	Special Considerations	
Officiant The Unitarian Church in Charleston requires that you use our minister, Reverend Danny Reed, for your ceremony. Exceptions are only made for family members of the bride and groom.			Contact Reverend Reed at minister@charlestonuu.org
Organist If you want piano or organ music for your ceremony, our organist Johanna Evenson is available. Please contact her directly in order to plan your music at musicdirector@charlestonuu.org .			
<p>The undersigned individual agrees that he/she has read and will comply with the Rental Policy and Fee Schedule of the Unitarian Church in Charleston, will pay fees set forth therein, will indemnify the Church against any liability arising out of the use of its facilities under this application and will reimburse the Church for any damage to its property caused by such use. In the event of unusual wear and tear or actual damage, the user will be charged for any expenses the Church may incur in correcting same.</p> <p>_____ A refundable \$450 deposit must be returned with the sign contract in order for the date to be held. The (initial) deposit is refundable until 60 days before the ceremony and applicable to the rental balance thereafter.</p> <p>_____ Rental Payments are to be paid in full ONE MONTH IN ADVANCE of the use of the facilities. (initial)</p> <p>_____ Payments to the minister, wedding coordinator, and organist are paid the night of rehearsal (initial) and if they are checks, are made out to Danny Reed, Susan Findlay and Johanna Evenson.</p> <p>_____ The deposit will be forfeited if any terms of this agreement are breached. (initial)</p> <p>Signature _____ Date _____</p>			